



# VACCINE SUPPLY DOCUMENT PACK

**1. LETTER OF AUTHORISATION (ATTACHED MICROSOFT WORD .DOC)**

**2. PROOF OF VACCINE STORAGE CAPABILITY**

FOR THE SUPPLY OF COVID-19 VACCINE(S) – VARIOUS TYPES

THE MINISTRY OF HEALTH OF

DATE





## Introduction:

Manufacturers require documents of proof before supplying Covid-19 vaccines.

UKIMA has assisted in providing two of the required documents for your completion and return via email.

### This document pack contains:

- 1. Letter of Authorisation** (attached Microsoft Word .doc) is required to be completed by the country's Ministry of Health or appropriate body. This document authorises AUKIHMA to purchase and supply the country with the desired vaccines.
- 2. Proof of Vaccine Storage Capability** is required to be completed to ensure cold chain integrity enabling successful transporting, storing, and administering of the vaccine to that country's population.

### Directions:

- Complete the **Letter of Authorisation** by filling in the Date, Name of Country, Amount of Vaccines, and Vaccine Type within the [brackets].
- Print the completed pages on The Ministry of Health official letterhead.
- Sign and stamp with official seal by the authorised representative.
- Complete the **Proof of Vaccine Storage Capability** on pages 3 and 4 of this PDF document including the authorised pharmaceutical/medical import company and authorisation/licence details on page 4.
- Print the completed pages 3 and 4.
- Sign and stamp with official seal by the authorised representative.
- Scan all 4 finalised documents.
- Email to **membership@ukihma.co.uk** with all the supporting documents and photographs.





## Proof of Vaccine Storage Capability

COVID-19 vaccine products may impact the types of vaccine storage units and temperature monitoring devices used to maintain the cold chain, including the use of ultra-cold storage. Proper vaccine storage and handling play critical roles in efforts to prevent vaccine preventable diseases. Vaccines exposed to storage temperatures outside the recommended ranges may have reduced potency, creating limited protection and resulting in a useless vaccine supply.

A cold chain is a temperature-controlled supply chain that includes all vaccine related equipment and procedures. The cold chain begins with the cold storage unit at the manufacturing plant, extends to the transport and delivery of the vaccines and correct storage at the provider facility, and ends with the administration of the vaccine to the patient.

Manufacturers of vaccines now require documentary evidence describing how the integrity of the vaccine cold chain supply will be maintained prior to making vaccines available for the country of destination.

To satisfy these requirements, please complete the required table below and provide documentary evidence (in the form of documents and/or photographs) in order to demonstrate capacity and capability of your cold storage facilities. Furthermore, please provide the name of the pharmaceutical company/ies who are licensed to import the vaccine.

VACCINE NAME	STORAGE REQUIREMENT	CAPABLE?	CAPACITY OF STORAGE (total Number of doses)	EVIDENCE (please provide photo / doc)
<b>AstraZeneca / Covishield</b>	Stored and transported at normal refrigerated temps of 2°C to 8°C (36°F to 46°F)	Yes		Attached
<b>Sinopharm / Hayat-Vax</b>	Stored and transported at normal refrigerated temps of 2°C to 8°C (36°F to 46°F)	No Yes		Attached
<b>Sputnik V</b>	Frozen form can be stored and transported at -18°C.  Liquid form can be stored and transported at normal refrigerated temps of 2 degrees to 8 degrees Celsius (36°F to 46°F) for at least six months	No Yes No		Attached



<b>Pfizer</b>	<p>Stored &amp; transported frozen between -25° to -15°C (-13° to 5°F). Before mixing, the vaccine may be stored in an ultra-cold freezer between -80°C and -60°C (-112°F and -76°F).</p> <p>The undiluted vaccine can be stored at normal refrigerated temps of 2 degrees to 8 degrees Celsius (36 degrees to 46 degrees Fahrenheit) for up to 30 days</p>	Yes No		Attached
<b>Moderna</b>	<p>Stored &amp; transported frozen between -50° to -15°C (-58° to 5°F). Do not store on dry ice or below -50°C (-58°F).</p> <p>The vaccine can be stored at normal refrigerated temps of 2 degrees to 8 degrees Celsius (36 degrees to 46 degrees Fahrenheit) for up to 30 days</p>	Yes No		Attached
<b>Johnson &amp; Johnson</b>	<p>stored and transported at normal refrigerated temps of 2°C to 8°C (36°F to 46°F)</p>	Yes No		Attached

**PHARMACEUTICAL OR MEDICAL COMPANY LICENSED TO IMPORT VACCINES TO COUNTRY**

Company:

Approval:

Address:

Email:

Phone:

Please return this form together with all supporting documentary evidence to:

**UKIHMA,**

UKIHMA Amelia House Crescent Road Worthing West Sussex BN11 1QR

+44 (0)333 772 7314

membership@ukihma.co.uk

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 Signature & Name / Authorising Stamp

Address: